

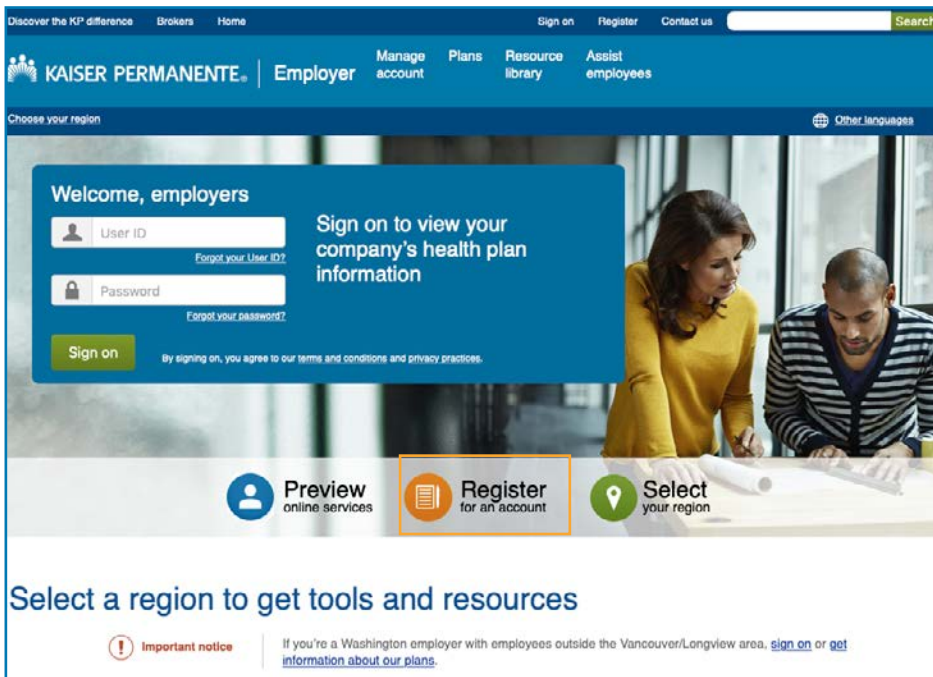
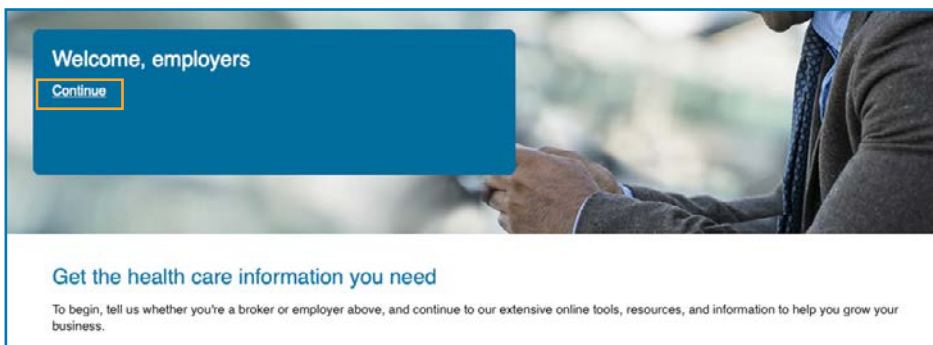
Get started with account.kp.org

FOR SECONDARY USERS

Spend less time on paperwork and more time building your business. Once you've registered, you can access a variety of online features to manage your health plan with convenience and ease.

Here's how to register

Tip: Before you register, you'll need to get an access code from your company's primary administrator.



1. Go to account.kp.org. Under "Welcome, employers" select "Continue." Then click "Register" for an account."

2. Select your region, then click anywhere on the page to continue your registration.

Discover the KP difference Brokers Home Sign on Register Contact us Search

KAISER PERMANENTE Employer Manage account Plans Resource library Assist employees

Choose your region Other languages

Register for a Kaiser Permanente account

*Indicates required fields

*Region
Select an area

*First name Middle initial *Last name

*Brokerage firm name / Company name

*E-mail address

Terms and Conditions

You must accept [Kaiser Permanente's Terms and Conditions](#) to use this Web site.

*I have read the Terms and Conditions and agree to the terms stated.

Continue

3. Enter your information to begin the registration process. If your company is based in Maryland, Virginia, or Washington, D.C., click the "register here" link at the top of the page.

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Choose your region Other languages

Register for a Kaiser Permanente account

Brokers, if you have business with Kaiser Permanente in multiple regions, you will need to create a separate account in each region.

Employers in Maryland, Virginia and Washington D.C. please [register here](#).

Step 1: Fill out the information below to register

*Indicates required fields

*Region
California

*Select your role:
 Employer group
 Brokers:
 Licensed broker appointed with Kaiser Permanente
 Licensed broker not yet appointed with Kaiser Permanente
 Unlicensed individual working with an agency

*First name Middle initial *Last name

Brokerage firm name / Company name

*E-mail address

Terms and Conditions

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*I have read the Terms and Conditions and agree to the terms stated.

Continue

Registration tips

Brokers, please enter your name and number as it appears on your Department of Insurance license.

Employers, you will need an access code from your company primary administrator to access your account information. If you're the primary company administrator, please fill out [this online form](#) or [print and complete this \(PDF\)](#) to get your access code. If you are a secondary user, [enter your access code](#) or request one from your primary company administrator.

4. Create your user ID and password, and select your security questions.

The screenshot shows the Kaiser Permanente website's registration page for employers. The page is titled "Register for a Kaiser Permanente account" and is currently on "Step 2: Create your user ID and password". The page includes a navigation bar with links for "Discover the KP difference", "Brokers", "Home", "Sign on", "Register", and "Contact us". Below the navigation bar, there are links for "Employer", "Manage account", "Plans", "Resource library", and "Assist employees". A "Choose your region" dropdown and "Other languages" link are also present. The main content area contains a form with the following fields and instructions:

- *Indicates required fields**
- *User ID:** Please choose a user ID between eight and thirty characters, including one letter and one number.
- *New password:** Please choose a password with at least eight characters, including one letter and one number.
- *Retype new password**
- *Security question 1:** Select a security question (dropdown menu)
- *Answer 1:**
- *Security question 2:** Select a security question (dropdown menu)
- *Answer 2:**
- *Security question 3:** Select a security question (dropdown menu)
- *Answer 3:**

At the bottom of the form, there are "Back" and "Submit" buttons. The footer of the page includes the Kaiser Permanente logo, social media icons for Twitter, Facebook, LinkedIn, and YouTube, and links for "About us", "Contact Web manager", "Locate a facility", "Technical information", "Terms & conditions", "Privacy practices", "Other languages", and "Nondiscrimination notice". A note at the bottom right states: "You will need the Free Adobe Acrobat Reader to read PDFs."

Discover the KP difference Brokers Home Sign off Contact us Search

KAISER PERMANENTE | Employer Plans Resource library Manage members Manage payments Documents Your account

Welcome, Diana de los California View another region Other languages

Welcome to your Kaiser Permanente employer account

Primary company administrators: To manage your employees' Kaiser Permanente health plan membership online, please have your company group officer [fill out this online account services application form](#) or [print and complete this account services application \(PDF\)](#). The estimated processing time is 3-5 business days.

All users: If you have received an access code, please [enter your access code](#) to link your online business account to your group information. You will only need to enter the access code once.

Now Live: Update your membership quickly and easily with our redesigned tools. Click the Manage Members tab to get started now. Please review the notification regarding changes to [Secure Messaging and Paperless Billing Election](#).

5. Click "Enter your access code" to connect your account to your company's information.

Tip: If you haven't received an access code, ask your company's primary administrator to add you as a user. Once you've been added, you'll get an access code.

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KAISER PERMANENTE | Employer Plans Manage members Manage billing Documents Your account

Welcome, John Smith California View another region Other languages

Enter access code

Your account

- Account information
- Manage user access
- Enter access code**

To view your account information, please enter the code received by email. Your code expires 7 days after it was issued.

If your access code has expired or is invalid, please contact your company primary administrator and request a new code.

*Indicates required fields

*Access code

Submit Cancel

KAISER PERMANENTE. Twitter Facebook LinkedIn YouTube Important notice - Registration error message Employer

About us Contact Web manager Locate a facility Technical information Terms & conditions Privacy practices Other languages

You will need the free [Adobe Acrobat Reader](#) to read PDFs.

6. Enter your access code.

KAISER PERMANENTE | Employer Plans Manage members

Welcome, Joe Test California View another region

Your access code has been accepted. You can now view your account information.

Return to the [Employer home page](#).

Congratulations! You can now access all the convenient features available on account.kp.org.

If you have any questions, call 1-866-575-3562 for assistance.